

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

December 10, 2014

The Columbia County Board of Commissioners met in scheduled session with Commissioner Anthony Hyde, Commissioner Henry Heimuller and Commissioner Earl Fisher.

Commissioner Hyde called the meeting to order.

PROPOSAL FOR RISK MANAGEMENT FUNDING:

Sarah Hanson, Dave Hill, Jean Ripa, as members of the Risk Management Committee, were present to discuss their proposal to fund a Risk Management budget line item. The proposal is detailed in a memorandum to the Board. After significant discussion, the Commissioners directed the RMC to present a proposal during the budget process to fund such a line item.

COURTHOUSE PLAZA LEWIS & CLARK TRAIL:

While present, the RMC discussed the issue of the Lewis and Clark Trail in the Courthouse Plaza from the perspective of risk management. Dave presented a memo and pictures of items that have been placed in the blocks and feels that those, along with the blocks themselves could be tripping hazards. Dave expressed that the Risk Management Committee thought that this could be a liability. The Board agreed that the hazards should be eliminated and Dave said that he would get it taken care of.

CIVIL SERVICE COMMISSION:

Jean Ripa reported that she had been unable to get a referral for a candidate to replace Stan Mendenhall on the Civil Service Commission and asked if the Board had any

suggestions. Commissioner Heimuller said he would try to locate a candidate.

REPEALING OF ORDINANCES:

Sarah Hanson, County Counsel, met with the Board to discuss three proposed ordinances. Counsel's office performed an ordinance review project over the summer. The result of that project was a list of existing county ordinances that either should be updated or repealed. John Knight, former County Counsel, has been helping draft the ordinances necessary to update or repeal existing ordinances. Sarah discussed proposed Ordinance No. 2014-7 and 2014-8 related to public health. Ordinance 2014-7 would repeal existing ordinances no. 90-18, 90-9 and 89-3 related to food handlers permits. The Oregon Health Authority has adopted rules and regulations for food handlers making the County's rules outdated. Therefore, Counsel is recommending the ordinance be repealed. Ordinance No. 2014-8 would repeal Ordinance No. 92-1 related to food services licenses. Again, Oregon Administrative Rules are adopted by the Oregon Health Authority to regulate food service licenses making the County's rules outdated. Therefore, Counsel is recommending the ordinance be repealed as well. Sarah also discussed proposed Ordinance No. 2014-9 related to advisory ballots. Ordinance No. 78-2 authorizes the Board to add advisory questions to the ballot even if the Board has no jurisdiction or authority to act on the questions. Because such advisory questions are not subject to County regulation Counsel is advising the ordinance be repealed. Sarah reported that the Rural Addressing Ordinance amendments will be ready for Board consideration in the next batch of ordinances. The Board directed Sarah to add Ordinance 2014-7, 2014-8, and 2014-9 to next week's agenda for the first reading.

EXECUTIVE SESSION UNDER ORS 192.660(2)(h): - Litigation:

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(h). Upon coming out of Executive Session, no action was taken by the Board.

DELEGATION OF BUILDING PROGRAM MOA:

Robin McIntyre presented a Memorandum of Agreement (MOA) drafted by the State Building Codes Division (BCD), in which the State delegates its authority to the County for the operation of the County's Building Program. Robin explained that the MOA originally required the County to indemnify the state but not vice versa. Robin asked BCD to include the indemnification/contribution language that the counties, cities and state contracts group had agreed on. BCD refused but added some limited language to indemnify the County. All three commissioners expressed reservations about signing the agreement. Ultimately, they decided to approve the agreement but asked Robin to draft a cover letter expressing their concerns and their desire to have this matter addressed before the next renewal. *With that, Commissioner Fisher moved and Commissioner Heimuller seconded to approve the Memorandum of Agreement with the State Building Codes Division and authorize Todd Dugdale to sign. The motion carried unanimously.*

INITIATE FLINT DRIVE ROAD VACATION PROCEEDINGS:

Lonny Welter, County Transportation Planner, met with the Board to discuss the application to vacate a portion of an undeveloped road right-of-way off the end of Flint Drive, west of the City of Scappoose. As there is 100% consent by the adjacent property owners in favor of this road vacation, the Board decided that no public hearing would be necessary or required. Robin McIntyre stated that she assist Lonny in the preparation of the needed documents to proceed with the initiation of this road vacation.

FACILITIES PROGRAM UPDATE:

Todd Dugdale was not present and this item was carried over to the 12/17/14 Staff meeting.

COMCAST PHONE AGREEMENT:

Janet Wright, CC Rider, was present to discuss some issues and concerns with the Comcast contract for phone services at the Transit Center, specifically the high costs. The Board suggested Janet continue to work with Comcast to find out if there is a government division that will work with our contracting requirements. No action taken at this time.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 10th day of December, 2014.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____

Anthony Hyde, Chair

By: _____

Henry Heimuller, Commissioner

By: _____

Earl Fisher,

Commissioner

By: _____

Jan Greenhalgh
Board Office Administrator